

# METHODIST CHAPLAINCY HOUSE

## House Rules

Methodist Chaplaincy House is operated under a license agreement. Students are required to sign a contract upon arrival.

**These House Rules are supplementary to the contract for the Academic year 2016/17.**

1. All residents are to be treated equally regardless of race, religion, sexual orientation or background.
2. There is a monthly house meal which is the main forum for the house. All residents are expected to attend all house meals, and must attend at least six during the course of the academic year.
3. All residents must participate in kitchen duty.
4. Methodist Chaplaincy House offers accommodation for those wishing to live in community. This includes sharing in all house meetings and participating in kitchen duty according to the rota.
5. The hostel has a no-smoking policy.
6. Illegal drugs will not be tolerated. Anyone in possession will be asked to leave.
7. Alcohol may be consumed in Methodist Chaplaincy House by residents and their guests in a moderate and responsible manner. The Management Committee reserves the right to impose a ban on the consumption of alcohol within Methodist Chaplaincy House at any time following any abuse of this provision. Any such abuse or contravention by you of any ban will be regarded as a breach of your License Agreement and will be subject to the sanction provided for in that Agreement.
8. All Residents must respond to the fire alarm, by leaving the building by the nearest fire exit and go to the assembly point by the gate at the Birkenhead street entrance.
9. Cooking appliances must not be used in rooms (Toaster, Kettle, Rice Cooker, Microwave oven, etc).
10. You are responsible for any guests you bring on to the premises and for ensuring that they follow these rules. Guests must be accompanied at all times, and must not be given a front door key or told the security code.
11. **Overnight guests** may only stay with the advance written permission of the Centre Manager or Warden; the length of stay must be agreed beforehand. If you are sharing a room, you must first ask your room mate if it is okay to have a guest. Guests of the opposite sex are not permitted to share any room. (There is a guest room which may be booked.)

12. **ALL guests** must sign the visitors' book.
13. Exterior doors must be kept locked, including the roof garden door when you leave the area. **If you lose your keys, inform the Warden or Centre Manager immediately.**
14. You are responsible for insuring personal belongings.
15. If you have a TV in your room you are required to purchase your own license.
16. When leaving, your room must be cleaned. Deposits will only be returned once the Warden is satisfied that the room has been left in a reasonable state, you have no payments outstanding and you have returned your set of keys.
17. All residents must use the in/out board so as to maintain an accurate fire register, especially when sleeping out of the hostel overnight.

April, 2016.